

## JOB DESCRIPTION

<b>Job Title:</b>	Lecturer (L) in Psychology	<b>Grade:</b>	AC2
<b>School:</b>	Human Sciences	<b>Date of Job Evaluation:</b>	
<b>Role reports to:</b>	Head of School		
<b>Direct Reports</b>	None		
<b>Indirect Reports:</b>	None		
<b>Other Key contacts:</b>	Deputy Head of School, Faculty Executive, Programme Leaders, Administrative Staff		
<p>This role profile is non-contractual and provided for guidance. It will be updated and amended from time to time in accordance with the changing needs of the University and the requirements of the job.</p>			

### **PURPOSE OF ROLE:**

To conduct high quality research and teaching on undergraduate and postgraduate programmes in the areas of Psychology. The role will focus on delivering high quality education in a variety of formats as well as research and enterprise activities. The person appointed will be expected to:

- Contribute to the delivery of existing teaching, course development, and to participate in the research carried out in the School.
- Contribute more widely to the design and delivery of teaching activities, reflecting the successful candidate's own subject specialism appropriate for the needs of a diverse student body; across the range of courses offered by the School.
- Engage in research and professional practice across the subject area and contribute to the research profile of the School and to the appropriate REF submission.

### **KEY ACCOUNTABILITIES:**

#### **Team Specific:**

- Contribute to the delivery of high quality, innovative and effective teaching and new teaching initiatives, including inclusive approaches to setting and marking assessment.
- Lead on personal and academic tutoring of undergraduates.

- Lead and support others in the design and develop of new courses/modules demonstrating excellent curriculum design.
- Contribute to curriculum development within the School.
- Contribute to subject, professional and/or pedagogical research leading to the publication and/or dissemination of original work.
- Contribute to the research profile of the academic unit and to the appropriate REF submission of Applied Psychology research group.
- To contribute to the development of funding bids which contribute to the acquisition of internal and external resources to fund research, enterprise or teaching projects.
- Contribution to the continuous improvement of the student experience or Lead courses/modules effectively including adopting a responsive approach to students.
- Effective cross working with Professional Services to support students.
- Contribute to relationship management and engagement with key external bodies for teaching at a regional and national level; the national or regional public/cultural sectors/business, industry/professional bodies in relation to teaching, research or enterprise.
- Maintain effective, high quality and productive working relationships with professional bodies and employers.
- Supervision of undergraduate and postgraduate students.
- Work with other academics and the administrative teams to deliver excellent student care and support student success and employability.
- Contribute to the general academic administrative work of the School and Faculty.

**Generic:**

- Assist the Psychology Team in achieving the School's KPIs.
- Contribute to School plans, activities and efficient working practices.
- Participate in visit to schools, local community groups, public engagements and related activity.
- Demonstrate a commitment to equality, diversity and inclusion through teaching practice and / or engagement with University initiatives.
- Contribute to peer review and School based teaching development activities.

- Promote your work and represent your discipline and the work of the University internally and externally, and take a proactive approach to ethical, good practice.

### **Managing Self**

- Develop expertise in inquiry/research-informed teaching with an increasing degree of autonomy.
- Keep abreast of developments within the field and seek continuous improvement of own professional practice.
- Actively participate in established professional development framework activities.
- Behave in a manner which reflects the University values and creates a positive environment for work and study.
- Maintain a high standard of student engagement and satisfaction.
- Seek to maximise the learning outcomes of students.

### **Core Requirements**

- Adhere to and promote the University's policies on Equality, Diversity and Inclusion and Information Security;
- Ensure compliance with Health & Safety and Data Protection Legislation;
- Support and promote the University's Sustainability policies, including the Carbon Management Plan, and carry out duties in a resource efficient way, recognising the shared responsibility of minimising the university's negative environmental impacts wherever possible.

### **Additional Requirements:**

Any other duties commensurate with the post and grade as agreed with the Head of School and the PVC of the Faculty.

### **KEY PERFORMANCE INDICATORS:**

Performance Indicators will be established in consultation with the Head of School as part of the post-holder's annual Appraisal and Professional Development Review

### **KEY RELATIONSHIPS (Internal & External):**

#### *Internal*

- Head of School, Deputies, colleagues in the School and University
- Members of the University from other units, such as Finance and HR

External

- Other organisations with which the School, Faculty and/or appointee may be involved in teaching, research and recruitment activity.

<b>PERSON SPECIFICATION</b>	
<b>Essential</b>	<b>Desirable</b>
<p><b>Experience</b></p> <ul style="list-style-type: none"> <li>• Delivery and/or leading at undergraduate and/or postgraduate level in the field of Psychology.</li> <li>• Conducting high quality, innovative and effective teaching on postgraduate and undergraduate programmes.</li> <li>• Leading courses/modules effectively including adopting a responsive approach to students</li> <li>• Leading and contributing to subject, professional and/or pedagogical research and other scholarly activities in the field of Psychology.</li> <li>• Student care and pastoral provision.</li> </ul> <p><b>Skills</b></p> <ul style="list-style-type: none"> <li>• Ability to engaged with and respond to student feedback.</li> <li>• Outstanding organisational, IT communication and interpersonal skills.</li> </ul> <p><b>Qualifications</b></p> <ul style="list-style-type: none"> <li>• PhD in Psychology or related field.</li> <li>• PG Cert (HE) (or equivalent including HEA qualifications) or willingness to work towards one.</li> </ul> <p><b>Personal attributes</b></p> <ul style="list-style-type: none"> <li>• We are looking for people who can help us deliver the <a href="#">values</a> of the University of Greenwich: Excellence, Determination, Inclusivity, Ambition and Creativity</li> </ul>	<p><b>Experience</b></p> <ul style="list-style-type: none"> <li>• Postgraduate teaching /supervision.</li> <li>• Creating professional/community partnerships.</li> <li>• Ability to teach across disciplines.</li> <li>• Leading on external accreditation activity.</li> <li>• Designing and leading significant teaching and assessment activity.</li> <li>• High quality publications.</li> <li>• Initiating the development of Research bids.</li> </ul> <p><b>Skills</b></p> <ul style="list-style-type: none"> <li>• Curriculum development in Psychology.</li> <li>• Individual and /or collaborative income generation.</li> <li>• Application for research funding and other bids.</li> </ul> <p><b>Qualifications</b></p> <ul style="list-style-type: none"> <li>• N/A</li> </ul> <p><b>Personal attributes</b></p> <ul style="list-style-type: none"> <li>• N/A</li> </ul>